Dear Participants,

Here are some useful remarks and hints concerning arrival, registration, presentations, etc. The conference will take place at the Centrum Astronomiczne im. M. Kopernika (N. Copernicus Astronomical Center) Bartycka 18, Warszawa For details please check the conference web page: <u>http://www.ncac.torun.pl/ncac\_symp/</u>

## Arrival:

The best (and safest) way to reach the downtown hotels and the NCAC/SRC hotels from the Okecie airport in Warsaw is to take a taxi which is not very expensive. At the airport please take a taxi from those waiting outside the arrival hall (they must have name of the taxi company and phone number). We recommend SUPER TAXI which can be found at the TAXI stop next to the exit from the ARRIVAL TERMINAL A or contact the people the SUPER TAXI Stand at ARRIVAL TERMINAL A. They accept VISA and most other credit cards. DO NOT ACCEPT any cars offered by people inside the arrival hall. Taxi will take 20-30 min and should cost about 30-50 PLN (1 Euro is about 4 PLN). Taxi is also the best choice for those arriving to Warszawa Centralna railway station.

## **Registration for the Symposium & Welcome Reception:**

Registration and Welcome Reception will take place on Sunday, 28 from 18:00 to 21:00h, at the cafeteria of the N. Copernicus Astronomical Centre. Registration will be also possible on Monday and Tuesday morning before the first Session for those who will arrive later. A taxi from most hotels to the NCAC should cost 15-20 PLN (on Sunday it is usually 50% more). We recommend the following companies:

Volfra Taxi (ph. 2219625) Bayer Taxi (ph. 2219667) Super Taxi (ph. 19622, 19661)

Another (and more adventurous) option is a public bus; #167 from the bus stop next to the Hyatt Regency and Warsaw University hotels and #108 going from Plac Trzech Krzyzy (please check map on the conference web page). Information about timetables, tickets and tariffs can be found at: <u>http://www.ztm.waw.pl/?l=2</u>

#### **Presentations during the Conference:**

Those of you who will be giving an oral contribution are kindly requested to pass their presentation (.pdf or .ppt format) to the LOC member in charge NOT LATER than during the break preceding your session. We would like to avoid the hassle (and waste of time) of changing laptops between presentations, so please use the conference equipment for your presentation. The time allocated for each talk includes 5 min for discussion. Keep in mind that the size of the poster panel is suitable for up to A0 size portrait (84x 119cm). It will be possible to put your poster already on Sunday, at the time of registration.

#### Internet

During the conference wireless Internet will be available. Participants living in the NCAC hotel will also have wire access to the Internet on their rooms.

#### Lunch & Breakfast:

Lunch will be served at the cafeteria of N. Copernicus Astronomical Centre and is included in the registration fee. For those living in the NCAC/SRC hotels breakfast will be served from

Monday till Thursday at 9.00 at the same place. All participants are welcome to join for "weak-up coffee" and refreshments.

# Transportation from the Hyatt Regency/Belwederski/Warsaw University (Hera) hotels:

There will be free of charge mini-bus service from Monday to Thursday leaving at 9:15 from the Hyatt Regency hotel to NCAC. It is on the opposite side of the Warsaw University hotel, and a few minute walk (~350 m) from the Belwederski hotel (see the map on the conference web site). The service will be provided by SUPER TAXI and the password will be JOANNA. There will be also our person with the NCAC sign in front of the Hyatt Regency hotel to avoid confusion.

### **Social events**

In addition to the Welcome cocktail Sunday, 28 August (see above), we have scheduled the following social events, all included in the registration fee: Monday, 29 August, 18:00: Grill party at the NCAC Wednesday, 31 August, 19:00: Conference dinner Thursday, 1 September, 12:30: Lunch & site seeing in Wilanow

## **Contact phones**

In the case of any problems do not hesitate to contact:

Ryszard Szczerba +48 502 107 103, or Joanna Mikolajewska - +48 609 784 836, or +48 22 8724064, or NCAC reception desk: +48 22 841 00 41

See you in Warsaw.

Joanna Mikołajewska and Ryszard Szczerba